



Isle of Dogs Community Foundation  
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***Funded by Planning Contributions***

**Millennium Quarter (MQ) s106 – Expression of Interest (all years)**

IDCF hosted an awareness raising session on 8<sup>th</sup> March 2007 – at this session, we explained that, we do not want you to waste your time writing bids for MQ funding for projects that do not meet the appropriate criteria, may be too expensive, or can not deliver a relevant range of outputs / outcomes. The awareness raising session pack is designed to give you the information necessary to make an expression of interest (Eol) for your organisation / project. We will endeavour to help you and your organisation to develop your idea, meeting all of the relevant criteria. Once we have identified a ‘workable’ idea with you we will encourage you to write a full proposal.

We are enclosing a copy of the Awareness Raising Pack which will help you understand the principles of MQ s106, or refresh your memory if you were with us at the March session. It provides sufficient information to explain what we require by way of an Eol and will, if we encourage your Eol help you complete a full proposal. We will provide additional guidance at this stage too.

A copy of the outputs / outcomes is attached for your information, you should be able to identify the achievements of your projects through them. Your expression of interest should be no longer than 3 x A4 pages long. Please see the covering e-mail for dates / timing, do not hesitate to call Ali or Kirsten for further advice or guidance.

1	<p><b>Title (of your project)</b></p> <p><i>Name of your organisation / key contact details</i></p> <p><i>Area you propose to service (geographic) MQs106 money can only be spent on services of benefit to the residents / school population / business community on the Isle of Dogs. If you wish to serve a broader area then only that proportion of funds to serve those clients from the Isle of Dogs can be considered.</i></p> <p><i>Client group you propose to serve (age, gender, bme etc) and briefly why you have identified them, how you propose to recruit and retain them</i></p>
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2	<p><b>Brief summary of project (no more than 200 words).</b> Tell us what you will do (including who your partners are and why), how you will do it, when you will do it, why you will do it. What will it achieve for the participants, your organisation and the IoD.</p>																																																															
3	<p><b>Where / how do you think your project meets IDCF / MQ criteria (Please refer to the Criteria and Fit section of the Awareness Raising Pack)?</b></p>																																																															
4	<p><b>How much do you estimate that your project costs?</b> Please note that the budget should be based on the financial year and the earliest start date for this round is January 2008. An application may cover 3 complete financial years only.</p> <table border="1" data-bbox="231 869 1473 1211"> <thead> <tr> <th></th> <th>2007 / 08</th> <th>2008 / 09</th> <th>2009 / 10</th> <th>2010 / 11</th> <th>Total</th> <th>Who (see below)</th> </tr> </thead> <tbody> <tr> <td>Capital</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Revenue</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>In-kind ®</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>In-kind ©</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><i>Who</i></p> <ul style="list-style-type: none"> <li>• Please specify: who you believe will fund the various elements of the project e.g. MQs106, statutory, corporate, trust fund etc. and where known the actual source</li> <li>• In-kind contributions can be capital i.e. donated equipment / goods or revenue volunteer or pro-bono time (see the appropriate rates to calculate per hour at the bottom of the output schedule.</li> <li>• Give as much detail as you are able to</li> <li>• Insert additional rows if necessary.</li> <li>• If you think that your project will need funding for more than 3 years please discuss with us before submitting your expression of interest form</li> <li>• If this is a capital spend project please be sure that you understand and have accounted for ongoing maintenance costs</li> </ul>		2007 / 08	2008 / 09	2009 / 10	2010 / 11	Total	Who (see below)	Capital																					Revenue																					In-kind ®							In-kind ©						
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4a	<p><b>Please tell us what you propose to spend your MQ grant on (salary / part salary, maintenance, refurbishment, equipment – please give as much detail as possible).</b></p>																																																															

5	<p><b>Why is the project necessary, what problem / issue does it tackle and how.</b> If you have relevant statistics or anecdotal evidence of need please tell us here and why you have decided that your project is an appropriate response</p>
6	<p><b>What range of outputs / outcomes will be delivered</b> (see the list of outputs / outcomes attached)?</p>
7	<p><b>Why do you need the money from the MQ s106 / IDCF</b> (where else have you looked for funding)?</p>
8	<p><b>Please tell us when you propose to commence your project.</b> It would be useful to give us some details of start up, development and the delivery process, also the duration you think it should run for and why.</p>

.../P.T.O for Output Schedule and In-Kind Costings

<b>Type of Output</b>	
<b>s106 Code</b>	<b>Description</b>
<b>1Ai</b>	Number of jobs created*
<b>1Aii</b>	Number of jobs safeguarded *
<b>1Aiii</b>	Number of full-time equivalent construction jobs (expressed as person-weeks)*
<b>1B</b>	Number of pupils benefiting from projects designed to enhance/improve attainment*
<b>1Ci</b>	People trained*
<b>1Cii</b>	People trained and obtaining qualification*
<b>1Ciii</b>	No people accessing advice & guidance*
<b>1D</b>	Number of residents of target area accessing employment through training, careers advice or specifically targeted assistance*
<b>1E</b>	Number of training weeks completed
<b>1Fi</b>	Number of people trained who obtain permanent jobs*
<b>1Fii</b>	Number of people trained, who obtain permanent jobs who were formerly unemployed*
<b>1Gi</b>	Number of people entering self-employment *
<b>1Gii</b>	Number of people entering self employment: who were previously unemployed*
<b>1I</b>	Number from disadvantaged groups being targeted who obtain a job e.g. disabled people*
<b>1J</b>	Number of young people benefiting from projects to promote personal and social development*
<b>1Ji</b>	No people over 19 benefiting from projects to promote personal development
<b>1Ki</b>	Number of employers involved in collaborative projects with educational institutions to improve student performance
<b>1Kii</b>	Number of students involved*
<b>1Li</b>	Number of teachers on placement into business
<b>1Lii</b>	Number of teachers in target area
<b>2A</b>	Number of new business start-ups*
<b>2Bi</b>	Area (m <sup>2</sup> ) of new business/commercial floorspace
<b>2Bii</b>	Area (m <sup>2</sup> ) of improved business/commercial floorspace
<b>2Ci</b>	Number of new businesses supported*
<b>2Cii</b>	Number of new businesses supported surviving for 52 weeks*
<b>2Ciii</b>	Number of new businesses supported surviving for 78 weeks*
<b>2D</b>	Number of businesses advised
<b>4Ai</b>	Number of people in target area benefitting from community safety initiatives*
<b>4Aii</b>	Number of total aged over 60*
<b>4Aiii</b>	Number of total who are females*
<b>4Bi</b>	Number of dwellings where security is upgraded
<b>4C</b>	Number of community safety initiatives
<b>4Di</b>	Number of youth crime prevention Initiatives implemented
<b>4Dii</b>	Total numbers attending youth crime prevention initiatives
<b>5A</b>	Area of land in hectares improved/reclaimed for use as open space
<b>5B</b>	Area of land in hectares improved/reclaimed/serviced for development
<b>5F</b>	Number of waste management/recycling schemes
<b>6Ai</b>	Number of local people given access to new community health opportunities/facilities*
<b>6Aii</b>	Number of local people given access to new community sport opportunities/facilities*
<b>6Aiii</b>	Number of local people given access to new community cultural opportunities/facilities*
<b>6Aiv</b>	Number of new health facilities

Type of Output	
s106 Code	Description
6Av	Number of new sports facilities
6Avi	Number of new cultural facilities
6Bi	Numbers using improved health facilities*
6Bii	Numbers using improved sports facilities*
6Biii	Numbers using improved cultural facilities*
6Biv	Number of community health facilities improved
6Bv	Number of community sports facilities improved
6Bvi	Number of community cultural facilities improved
7Ai	Number of voluntary organisations supported, in part or wholly, from the LBTH*
7Aii	Number of community groups supported, in part or wholly, from the LBTH*
7C	Number of individuals in the area involved in voluntary work*
7D	Number of local employers with employee volunteering schemes
7E	Number of community enterprise start ups*
7F	Number of capacity building initiatives carried out*
8Ai	Total MQ S106 spend (£000)
8Aii	Total LBTH spend (£000)
8Aiii	Total Other Public spend (£000)
8Aiv	Total Other Private spend (£000)
9A	Childcare places (R) *5
9AA	Childcare spaces (C)

Other IDCF/ Partnership Targets	
2Di	Number of charity (community and voluntary sector) organisations provided with advice and guidance
11i	No. of Employee Volunteers
11ii	No. of Employee Volunteers involved in pro-bono work
12	Referrals to training
13	Referrals to employment opportunities
14	Referrals to self-employment opportunities
15	No. of schools supported
16	Referrals to job brokerage
17	Access to work experience
18	Event Held
18i	Corporates awareness raised as a result of attending an event
18ii	Voluntary/Community Organisations awareness raised as a result of attending an event
19	Good Practice Guidance Notes circulated to local voluntary sector
20	Progression route to Further Education / Higher Education

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**In-Kind Volunteer Time Costings:**

**Pro-bono.**

This is work volunteered by a professional in their professional capacity. Example may include legal advice, accountancy support, architectural / planning guidance, consultancy support, health work, building work or similar and can be costed at the **£ hourly rate** for the work undertaken. We will happily discuss an appropriate rate with you if the volunteer is not happy to reveal this themselves.

**Volunteer time for work that is not related to a profession**

Volunteer time for work that is not related to a profession should be costed according to the rate for the job of work. If you have evidence to support a £rate then you can use that but you must be able to justify what you claim. A good rule of thumb is that accepted by European Structural Funds:

<b>Rate per hour</b>	<b>Work Activities/Type</b>
<b>£8.00</b>	<b>Administrative or basic office work</b> (or anything related to cleaning up, decorating, basic maintenance).
<b>£13.50</b>	<b>Project Officer level activities</b> Delivering services under supervision and to a specification, non or little decision making without reference to supervisor / paid workers
<b>£19.00</b>	<b>Project Manager level</b> This often, but not invariably applies to Trustees or staff of 'other' organisations taking a responsible supervisory or management role and often are activities which management committee / trustees etc have sanctioned as appropriate for a non-staff member supervisor / manager

We are always willing to discuss / negotiate the rate so long as there is evidence to support the rate claimed. Please note that no matter what professional qualifications or experience a volunteer has you can never claim their salary rate if the work they undertake for you is of a lower rate / value in the labour market.